



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: GUARD, PART - TIME

SALARY: \$16.00 - \$19.49 hourly

LOCATION: Monroe Community Hospital

JOB SUMMARY:

This position is responsible for the enforcement of peace and order on the grounds and in buildings of a governmental agency or department, and the prevention and investigation of theft, vandalism, accidents and illegal entry, etc. Employees direct visitors to parking areas or offices and check visitor passes. The employee reports directly to, and works under the general supervision of, a special investigator or other higher level staff member. Supervision of others is not a responsibility of this class. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus current registration as a Security Guard with the New York State Department of State.

SPECIAL REQUIREMENTS:

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COMMUNITY HOSPITAL
ATTENTION: PERSONNEL
435 EAST HENRIETTA ROAD
ROCHESTER, NY 14620

Posting Date: December 1, 2023

Posting Deadline: Until filled